



## Occupational Health & Safety Policy

**Hallen Engineering Ltd** recognises and accepts, that concern for occupational health and safety is an integral and fundamental part of the Company's business strategy.

**Hallen** is committed to ensuring the Occupational Health, Safety and Welfare of its employees so far, as is reasonably practicable. We also fully accept our responsibility for other persons who may be affected by our activities.

We will take steps to ensure that our statutory duties are met at all times.

The organisations will ensure that effective arrangements are in place to plan, organise, control, monitor and review all systems and procedures related to health and safety matters.

Each employee will be given such information, instruction and training as is necessary to enable the safe performance of work activities.

It is the duty of the management to ensure that all products, processes and systems of work are designed to take account of Occupational Health and Safety issues, and are properly supervised at all times.

Adequate facilities and arrangements will be maintained to enable employees and their representatives to raise issues of health and safety matters.

Competent people will be appointed to assist the organisation in meeting their statutory duties including, where appropriate, specialist's from outside the organisation.

Every employee must co-operate with the organisation to enable all statutory duties to be complied with.

The successful implementation of this policy requires total commitment from all levels of employee's throughout the organisation.

Each individual has a legal obligation to take reasonable care for his/her acts or omissions.

Full details of the organisation and arrangements for Occupational Health and Safety will be set out in separate documents.

**Hallen** will seek to assess the Occupational Health and Safety hazards associated with all materials supplied by third parties.

*Kevin Collins*

Date: 3<sup>rd</sup> November 2008